



Happy Valley Elementary School District  
Board of Trustees

**Regular Board Meeting Minutes**

May 8, 2024

Happy Valley Elementary Conference Room – Open Session – 5:00 p.m./Closed Session 5:05 p.m.

Happy Valley Elementary School Cafeteria – Open Session - 6:00 p.m.

17480 Palm Avenue, Anderson, CA 96007

**OPEN SESSION – 5:00 PM Elementary Conference Room**

**1.0 Call to Order @ 5:01 p.m.**

**2.0 Roll Call –** Nate Echols, Jodi Shearman, Cheryl Best, Carla Perry, Billy Soksoda – Present

**3.0 Approval of Closed Session**

On a motion by Jodi Shearman, seconded by Carla Perry, the board voted 5-0 to approve the Closed Session Agenda.

**4.0 Public Comment on Closed Session**

**The public is invited to address the Board regarding items that are listed under the closed session agenda. Speakers are limited to three minutes each. The Board is not allowed under law to act on matters that are not on the Agenda.**

4.1 Public Comment Session Opened @ 5:01 p.m.

4.2 Person wishing to address the Board – None

4.3 Public Comment Session Closed @ 5:01 p.m.

On a motion by Cheryl Best, seconded by Carla Perry, the board voted 5-0 to adjourn Open Session and convene Closed Session at 5:01 p.m.

**CLOSED SESSION - 5:05 PM Elementary Conference Room**

**5.0 Closed Session**

5.1 Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section §54957)

5.2 Public Employment – Superintendent/Primary School Principal (Government Code Section §54957)

**6.0 Adjourn Closed Session and Convene Open Session**

On a motion by Carla Perry, seconded by Jodi Shearman, the board voted 5-0 to adjourn Closed Session and convene Open Session at 6:09 p.m.

**\*\*Cheryl Best stepped out at 6:12 p.m.**

**OPEN SESSION – 6:00 PM Elementary Cafeteria**

**7.0 Call to Order** at 6:13 p.m.

**8.0 Pledge of Allegiance** – Led by Nate Echols

**9.0 Report from Closed Session** - None

**10.0 Approval of Agenda** –

Carla Perry asked for the warrants to be removed from the Consent Agenda and moved to the Discussion/Action section.

On a motion by Carla Perry, seconded by Billy Soksoda, the board voted 5-0 to approve the amended agenda.

**11.0 Presentation** – Students and Staff – Primary Students: Charlotte Fish, Matthew Frazer  
Primary Staff: Tammy Jacobs, Jordan Hansen, Suzanna Flower, Rosanne Blevins

Elementary Students: Autumn Shaw; Emma Brousseau  
Elementary Staff: Paula Ondricek; Corey Francescut

Primary Students: Charlotte Fish; Cadence Leach  
Primary Staff: Kylee Gurwell

Acknowledgement of Staff members leaving the District: Luke Westaby, Paula Ondricek, and Roxanne Voorhees

**\*\*Cheryl Best returned at 6:34 p.m.**

**12.0 Information/Discussion Items**

12.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – 4-H held the Western Classic. 1700 Shooters participated; there is a Go Fund Me account and a meal train set up for Sandi Garcia; Greg Hauberg talked to the board about Drama and his concerns with items being moved into containers over the summer.
- b) Certificated Staff – None
- c) Classified Staff – None
- d) Board Members – None
- e) Primary Site Update – Gina Murphy reported the following: all grade level end of the year field trips are taking place; CASSPP testing will take place next week; activities including the Literacy Fair, TK/Kindergarten Round-up, the Book Fair have happened or are upcoming; ELOP activities have included Rodeo attendance and a trip to the San Francisco Exploratorium (due to the A's game rainout).

- f) Elementary Site Update – Tim Drury reported the following: 8<sup>th</sup> graders will be going to Kidder Creek next week; CASSPP testing has begun; the Baseball team closed out their season with the most wins in a season; Track has begun; staff members attended the CEI conference and had an opportunity to see what other districts are doing with their programs; upcoming events include the Strawberry Festival, 3<sup>rd</sup> grade invasion day and a trip to the Rivercats game.

### 13.0 Communications to the Board – None

**14.0 Public Comment** – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

14.1 Public Comment Session Opened @ 7:02 p.m.

14.2 Items on the Agenda – None

14.3 Items not on the Agenda – Parents spoke to the Board on Tim Drury’s behalf.

14.4 Public Comment Session Closed @ 7:09 p.m.

**15.0 Consent Agenda** - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. **Board Members may request that an item be removed from the Consent Agenda for later discussion.**

15.1 Approval of Minutes for Regular Board Meeting April 10, 2024

15.2 ~~Approval of Warrants March 29, 2024 – May 3, 2024~~ (moved to Discussion/Action Item 17.4)

On a motion by Carla Perry, seconded by Jodi Shearman, the board voted 5-0 to approve the Consent Agenda.

### 16.0 Personnel:

16.1 Approve Personnel Action Report

On a motion by Jodi Shearman, seconded by Cheryl Best, the board voted 5-0 to approve the the Personnel Action Report.

### 17.0 Discussion/Action Items

17.1 Discussion/Action: Approve 2023/2024 Teacher Consent Form

On a motion by Jodi Shearman, seconded by Carla Perry, the board voted 5-0 to approve the 2023/2024 Teacher Consent Form.

17.2 Discussion/Action: Approve March Updated Board Policies (Board waives 2<sup>nd</sup> reading)

On a motion by Carla Perry, seconded by Billy Soksoda, the board voted 5-0 to approve all non-optional policies with optional policies being tabled until June.

17.3 Discussion/Action: Approve meeting times for June Board Meetings

After discussion among the board members meeting times chosen were: 5:00 p.m. on June 25<sup>th</sup> for regular open session with closed session to follow and 9:00 a.m. on June 28<sup>th</sup> for the special board meeting.

On a motion by Jodi Shearman, seconded by Carla Perry, the board voted 5-0 to approve the meeting times for the June Board meetings.

17.4 Discussion/Action: Warrants (pulled from Consent Agenda)

Carla Perry inquired about late fees on the warrant report; the Project Share in-kind and the description for the dirt work that was paid and what was included in the cost.

On a motion by Jodi Shearman, seconded by Cheryl Best, the board voted 5-0 to approve the warrants.

**18.0 Superintendent Update** – Helen Herd reported the following: interviews for the elementary secretary position took place today and tomorrow May 9<sup>th</sup> interviews will take place for multiple credentialed positions; Kathy Wheeler (retired admin from Red Bluff) will be the contact for needs that require a superintendent response.

**19.0 Business Manager Update** – Roxanne Voorhees reported the following: Julie Tirado will be presenting the 2024/2025 budget at the June board meeting; she has met with Beth Roberts and brought her up to speed in regards to the district financials; lastly, there has been some challenges with finding the utility lines at the primary site for the TK/K Facilities project.

**20.0 Enrollment Update** as of May 3, 2024 – 495 Grades TK-8 (includes Community Day School and Independent Study)

**21.0 Next Meetings**

June 25, 2024 – Regular Board Meeting

June 28, 2024 – Special Board Meeting

**Board Meeting Times:**

5:00 p.m. – 5:05 p.m. – Open Session – Community Comments on Closed Session – Elem. Conf. Room

5:05 p.m. – 6:00 p.m. – Closed Session – Elementary School Conference Room

6:00 p.m. – Open Session – Regular Board Meeting – Elementary Cafeteria

## **22.0 Adjourn Open Session**

On a motion by Cheryl Best, seconded by Carla Perry, the board voted 5-0 to adjourn open session @ 7:31 p.m.

Approved June 25, 2024

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Clerk of the Board